Please complete the following questionnaire to the best of your ability. For many reasons it is important that the Mobile Museum of Art, Inc. has a complete history of the ownership of works of art offered as gifts. To that end, it would also be helpful if you will forward any additional information or documentation which you may have with respect to your ownership, the exhibition or publication history of the object, and any known prior ownership information.

Donor(s) name(s): _____

Donor(s) contact information:

Address: _____

Phone number: _____

Email address: _____

Object Information: (fill out any known information about artwork)

Artist: _____

Title of artwork: _____

Date when artwork was created: _____

Medium: _____

Dimensions: _____

Condition of artwork: _____

How long have you owned this object? _____

How did you acquire it?

Purchase ☐ **Yes** ☐ **No**

If purchased, when and from whom:

Date of purchase: _____

Name of individual/gallery: _____

Address: _____

Phone number: _____

Email address: _____

Inheritance ☐ **Yes** ☐ **No**

If inherited, when and from whom:

Date of legal possession of object(s): _____

Name of deceased: _____

Contact information for executor or lawyer for the estate:

Name of executor or lawyer: _____

Address: _____

Phone number: _____

Email address: _____

Gift ☐ **Yes** ☐ **No**

If a gift, when and from whom:

Date when artwork was gifted: _____

Name of individual/gallery: _____

Address: _____

Phone number: _____

Email address: _____

Found ☐ **Yes** ☐ **No**

If found, when and from where:

Date acquired: _____

Where was the object found? _____

Other ☐ **Yes** ☐ **No**

Please list how object came in your possession, if not purchased, inherited, gifted, or found:

If this object was purchased, do you have a bill of sale, certificate, or any items relating to the transaction or authenticity? ☐ Yes ☐ No If yes, please attach a copy to this questionnaire.

Were there any previous owners? ☐ Yes ☐ No

Please list all known previous owners, their contact information (address, phone number, and email address [if known]) and their relationship to the donor(s):

Do you have any published information or press clippings about the object? ☐ Yes ☐ No
If yes, please attach a copy to this questionnaire.

Do you know the exhibition history of the object? ☐ Yes ☐ No
If yes, please list:

Have you performed any repairs, made changes to the object or contracted a conservator to perform cleaning or repairs while this object was in your care? ☐ Yes ☐ No

If yes, please list names, dates, cleanings, changes, etc., and attach copies of any pertinent paperwork and photographs.

Do you know if this work was conserved/restored prior to your ownership? ☐ Yes ☐ No

By my signature I acknowledge that I have sole ownership and proprietorship of the object listed in this document.

Donor(s) signature: _____Date: _____

The Mobile Museum of Art, Inc. does not appraise art, antiques or artifacts. Shipping, packing, and transport costs for an accepted gift to come to the Mobile Museum of Art, Inc. is the responsibility of the donor unless a prior agreement has been made between the donor and the Mobile Museum of Art, Inc.